

Executive Meeting Minutes for Highland Park PTA
8-30-22 @ 6:00PM (HPES Picnic Tables)

Call to Order: 6:00PM

Attendance: Kelly Rooney, Jessie Coffman, Elizabeth Chapman, Kim Tulou, Madison King, Jennifer Bryant, Michelle Horne, Eleanor Kootsey, and Bryce Anderson

Motions: Motion to approve August 17th Executive Board meeting minutes by **Jessie**, seconded by **Kim**.

New Business:

- School Update - Kelly Rooney
 - We will have over 400 students enrolled as of next week. This is the biggest we've been in a while. Thankfully, we advocated for extra staff last year, so we are in good shape.
 - We are excited to be back to normal for field trips, etc. (April 28th = whole school field trip to see James and the Giant Peach)
 - This week we started mixing Specials for 4th and 5th grade and have opened up lunches and recesses so that the whole grade level is together / not divided up.
 - Strings in 4th grade will now be a once a week class (instead of twice), and students are doing STEM once a week as well — this additional science exposure is fun, and also part of our School Improvement Plan to help with science test scores, etc.
 - Our new basketball hoop has arrived and is on the Work Order List to be installed. Hopefully that will happen soon.
 - We also have a new washer and dryer that we are waiting to have installed AND several families have offered to donate refrigerators and “fill in the fridge.”
 - There are water-bottle fillers on every floor now.
 - Maybe a “Coffee Break” or something fun for teachers on Back to School Night day

- Membership - Kim
 - We have 50+ members already (maybe closer to 75).
 - Hoping to get lots more members at Back to School Night.

- Programs - Michelle
 - Chipotle Fundraiser Night – September 20th
 - Michelle has contacted Chicken Salad Chick & Panda Express about additional nights. Waiting on a finalized PTA schedule to start planning one per month.

- Back to School Night - Kim
 - September 13th from 5:00PM - 7:00PM

- We will have hot dogs, chips, drinks, and Freeze pops.
 - Add “cooler full of ice” to Sign-Up Genius
 - Kim will send out Sign-up Genius to all current PTA members, etc. to cover volunteer needs.
 - Merchandise pre-orders will be available. Mrs. Rooney has samples to have out on the table. Need paper order forms.
 - Ms. Zobel will run a Highland Park “tattoo” table.
 - Xavier is still working on getting someone for haircuts.
 - DJ will be set up on porch
 - Police plan to grill hotdogs, but volunteers should be on standby just in case.
 - Foil wrap hotdogs to keep them hot / prepare some ahead of time.
 - One check-in table will have a list of people that are already members / one check-in table for people that want to join (no need for tickets)
 - Get veggie dogs too!
 - We will take minutes that night since it’s an official PTA meeting - will need a motion to approve the financial reports.
- Calendar - Jessie
 - We need to have five general PTA meetings a year – but we don’t want to overwhelm/overwork teachers
 - Mrs. Rooney will talk to CIA about snack cart to set up a regular rotation.
 - PTA needs to help CIA with Pack-a-Snack on 5th week in September and March
 - Need to set a date for Walkathon (October 7th?) *Jessie and Eleanor will get together to organize a planning meeting, etc.
 - September General Membership Meeting #1 - Back to School Night (9/13)
 - November General Membership Meeting #2 - Roller Skating Night (maybe 11/7)
 - Very well-attended last year. This time, don’t pay for adults - only kids.
*See about getting a cut of the concession profits. *Maybe start earlier in the night OR do it on a non-school night?
 - December General Membership Meeting #3 - Gainsboro Neighborhood Night (Book/Clothing Shop and ImagineMe Presentation)
 - January General Membership Meeting #4 - Ice Skating Night at Elmwood Park
 - March General Membership Meeting #5 - Talent Show
 - April General Membership Meeting #6 - Movie Night at Grandin Theater?
- Other Business
 - Bus issues :(
 - Kim talked to Mr. Perkins at Central Office.
 - Bus driver pay is higher than anywhere else in the area, providing benefits, etc. They are NOT dropping routes.

Adjourned: 7:20pm

Submitted by: Elizabeth Chapman